



**Student Information**

Last Name:		First Name:		Middle Initial:
M <input type="checkbox"/> F <input type="checkbox"/> X <input type="checkbox"/>	Date of Birth: / / (YYYY/MM/DD)		Nationality:	
First Language:			Passport Number:	
Status in Canada: <input type="checkbox"/> Visa Student <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Canadian Citizen			First Entry: / (YYYY/MM)	
OEN*(if Applicable)				

*\*OEN or Ontario Education Number is assigned to all Ontario students when they begin studies towards an Ontario Secondary School Diploma or OSSD*

Mailing Address:	Apt/ Unit No. & Street:		City:	
	Province/State:		Country:	Postal Code:
Contact no:		Email:		

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*(If the student is under 18)*

**Parent/Guardian Details**

	Mother	Father
Full Name:		
Permanent Address:		
Phone Number		
Email Address		

**Custodian Details\***

Custodian's Full Name	
Relationship to Student	
Permanent Address	
Phone Number	
Email Address	

**Program Details**

Last School Attended:	Highest Grade Completed:
Programs: <input type="checkbox"/> ESL <input type="checkbox"/> OSSD <input type="checkbox"/> UPP <input type="checkbox"/> GSP <input type="checkbox"/> Other	Start Date: _____ Completion Date: _____

School Grade ( <i>grade applying for</i> ):	<b>Course Study Type:</b> <input type="checkbox"/> Single Course <input type="checkbox"/> Course Bundle A: One Semester (2 Courses) <input type="checkbox"/> Course Bundle B: Two Semester (4 Courses) <input type="checkbox"/> Full-Year Course Package	
Duration of Intended Study:	Other <input type="checkbox"/> Summer Course Package	
Courses you wish to take:	1. _____	2. _____
Submit transcripts or report cards as evidence that you meet course prerequisites for all courses	3. _____	4. _____
	5. _____	6. _____



**Other Fees – to be paid before study permit approval.**

Application Fee:	<input type="checkbox"/> CAD 250 Nonrefundable (ESL, OSSD, UPP, GSPP)
Tuition Fees:	<input type="checkbox"/> 10 Credits (CAD 20,000) <input type="checkbox"/> 8 Credits (CAD 16,000) <input type="checkbox"/> 6 Credits (CAD 12,000)* <input type="checkbox"/> Language Proficiency Course (110 hours) (CAD 2,500) <input type="checkbox"/> Other (See Fee Schedule) Amount: _____
Custodianship:	<input type="checkbox"/> CAD 1200 Yearly (\$200 will be deducted if the visa is rejected)

**Registration and Tuition Fees – to be paid before study permit approval**

Commencement Fee	CAD 300	Airport Pickup, Bank and Library Services
Medical Insurance	CAD 1500/ 12 Months	No-deductible coverage
Education Fee	CAD 1200/ 12 Months	Non-Refundable

**Homestay**

<b>Accommodation Options</b>		
A. Rental Accommodation	<input type="checkbox"/> CAD 17,700/ 12 Months	Double occupancy per room
	<input type="checkbox"/> CAD 13,950/ 9 Months	Double occupancy per room
B. Homestay	<input type="checkbox"/> CAD 16,560/ 12 Months	Single occupancy. Meal is included

\* 6 credit course is available only for International students currently in Canada with valid authorization.



## Payments Policy

**Payments** can be transferred to the MICSS account shown below from a local bank. When making payments by bank transfer, fill out a Remittance Form and email a copy to the school. Include the name of your agent, if you have one, and your MICSS.

Student Identification number.

Maple International College  
Account (CAD) Number: 3347 2000 7617  
Swift code: NOSCCATT  
Bank of Nova Scotia  
44 King Street West, Toronto,  
Ontario, Canada M5H 1H1

*An additional note regarding the accommodation option:*

The availability of accommodation is subject to change; we will make alternate arrangements.

Please get in touch with the school to get the most up-to-date pricing information.

Place photo here

(or send the photo to  
admissions@maplecollege.ca)

If this application is submitted through an agency, please indicate the name of the agency. \_\_\_\_\_



## DECLARATION

I declare that the information I have provided on this form is, to the best of my understanding and belief, complete and correct. I understand that providing false or incomplete information may lead to the rejection of my application or cancellation of my enrollment. I give the School permission to obtain any official education records or other details from the educational institution that I am currently attending or have previously attended.

I further declare that I have carefully reviewed and fully understand the Tuition Fee Refund Policy of the School and I agree to abide by the Refund Policy without any reservation.

I further understand that the school is required by law to report any breaches of my study permit or temporary resident visa to the appropriate Canadian authorities.

### Tuition Fee Refund Policy

1. The application or registration fees and other administrative charges (textbooks, materials, living expenses, etc.) are NON-REFUNDABLE and are NOT included in the tuition fee.

2. The tuition must be paid fully before the first class begins. The students can start or continue their studies only after all the tuition and other administrative charges are paid.

3. The deadline for paying the tuition is the last Friday before the start of the first enrolled class. The penalty for overdue payments is 2%, compounded per week.

4. International students CANNOT terminate the visa application process and CANNOT claim a tuition refund during the process of applying for student authorization, except under the following circumstances:

4.1 The student has lost his or her learning and financial capability as a result of a severe injury or death of the student or of the principal sponsor and will be consequently unable to attend school. In this case, the student or the principal sponsor must provide the high school with proof of a notarized certificate issued by a Coroner's Office or a certified letter of health status from a municipal public hospital recognized by the government of the student's home country.

4.2 The Canadian Immigration Authority has declined the student's application for a study permit. In this case the student must produce the following documents to process a tuition refund:

- a. The original copy of the student's written request and the completed application form for the tuition refund;
- b. The original copy of the decline letter from the Canadian Embassy or Consulate;
- c. The original copy of the official Acceptance Letter issued by the high school;
- d. The original copy of the tuition fee receipt issued by the high school.

When all of the above documents are received and verified, the high school shall refund all the tuition fees to the applicant's designated account. The refund shall be processed no later than two months after the written refund request, completed refund application form, and all other required documents are received.

5. International students who withdraw their enrollment from Maple International College of Secondary Studies and terminate the visa application process after accepting the Offer of Admission from the high school and/or claim for a tuition refund when applying for student authorization will either have his/her tuition fee deposit confiscated by the high school, or will be levied a penalty in the amount equal to twenty-five percent (25%) of the high school's one-year full-time program tuition fee.



# MAPLE INTERNATIONAL COLLEGE OF SECONDARY STUDIES

## Student Application Form

Effective from 2024/01/01

6. International students who have been granted student authorization to study in Canada by the Canadian Immigration Authority with the high school's Acceptance Letter and/or any other documentation AND assistance from the College will NOT be entitled to a refund of any fee, regardless of whether or not they have arrived in Ontario.

7. A current student whose application for a renewal or an extension of a study permit and/or temporary resident/visitor visa has been declined for any personal reasons, such as unsatisfactory academic performance, poor attendance, serious violation of the high school's rules and regulations, and/or whose study permit is revoked by the Canadian Immigration Authority, because of a violation or breach of the terms and conditions of the student's authorization or temporary resident/visitor visa will not be entitled to a refund of any fees.

8. Any student who has been given any form of scholarship, bursary, award, preferential financial package, tuition fee discount, and/or any other form of special financial incentive to study at the high school is not entitled to a tuition refund.

APPLICANT'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

PARENT/GUARDIAN'S NAME (PRINT) \_\_\_\_\_ SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_



## DOCUMENT CHECKLIST

Maple International College of Secondary Studies strives to uphold the very best in service to our students and their families. For more information about the Ontario requirements for student registration, please see the below Document Checklist.

For further inquiries, please get in touch with us at [admissions@maplecollege.ca](mailto:admissions@maplecollege.ca)

### **Document Checklist:**

Please submit the following documents along with your Registration Form

**Certified or notarized photocopy of Translated School Transcripts from home country** (NOTE: For students new to Ontario, all years of high school completed after Grade 8 are required to ensure maximum amount of credit transfers to the Ontario system)

**Most Recent Report Card** (NOTE: For Ontario Students who need proof of prerequisite only)

**Photocopy of student's passport or birth certificate**

**Canadian Study Permit (If applicable)**

**Custodianship Declaration (If applicable)** (NOTE: For students new to Ontario who will not be living with an immediate family member)